

The Founders Academy
 Parent Teacher Student Group
 Meeting Minutes



Vision: The PTSG provides support for the staff and students of The Founders Academy and promotes student leadership and family engagement

Mission Statement: The PTSG provides support through volunteers and fundraising for student and staff needs, provides leadership opportunities for students, and opportunities for family engagement.

Date of Meeting: 11/14/2023

In Attendance: Erin Bridgham, JoAnne Dexter, Tom Huot, Jacqueline Lianos, Samantha Murch, Krissy Marquise, Cynthia Whitaker

1. Call to order
 - PTSG President, Samantha Murch, welcomed all and called the meeting to order at 6:36PM.
 - All in attendance introduced themselves.
2. Review of Minutes from Previous Meeting
 - Minutes of the October 3, 2023 meeting were provided and reviewed as submitted by Samantha Murch.

MOTION	To approve the minutes of the October meeting		
MADE BY	Tom Huot	SECOND BY	Samantha Murch
VOTE	Unanimously approved by those who were present at the meeting, others abstained		

3. Dean's Report
 - Dean Hayes was unable to attend today but wanted to express the staff's gratitude for the pumpkin treats for the Staff Development Day. All were encouraged to look for updates in the newsletter and Facebook group.
4. President's Report
 - Samantha asked about the December meeting. In the past it has been canceled or held virtually.
 - There is still an open position of Treasurer on the leadership team. Tom Huot will remain as Interim Treasurer, but anyone who is interested in the role is welcome to discuss further with Sam or Tom.

MOTION	To cancel the December meeting		
MADE BY	Jacqueline Lianos	SECOND BY	JoAnne Dexter
VOTE	Unanimously approved		

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5. Fundraising Report

- Final update from Fall Festival - there were a few less volunteers than in the past, but it went well overall

6. Treasurer's Report

- Tom Huot prepared and distributed a Treasurer's report through 10/31/20023.
- The expenses and revenue for the Pumpkin Festival are not yet fully accounted for in the report.
- The school purchases an annual license that allows them to show movies (i.e., SWANK license). PTSG tends to pay for half of the annual fee, which for this year is \$220.50.

MOTION	To pay half of the annual SWANK license.		
MADE BY	Cynthia Whitaker	SECOND	Jacqueline Lianos
VOTE	Unanimously approved		

7. Membership Report

- Reminder that the membership form must be filled out a month before the ability to vote at a meeting.
- 37 people have filled out the form to either be a member or volunteer
- There were many who contributed to the first two Teacher Workshop Days
- We will continue to plan events to encourage community socialization (in addition to major fundraising events) - suggestion of a trivia night at Chunky's.

8. Student Liaison to Student Senate Report

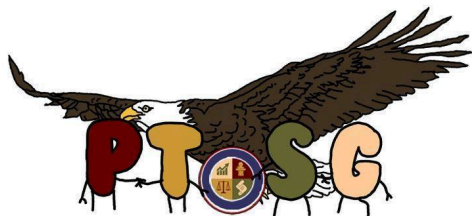
- No Liaison elected at this time
- Jacqueline contacted Mr. Healy to inquire. He plans to discuss it with the students in their meeting tomorrow.

9. Committee Reports

- Teacher Appreciation
 - Discussed plans for upcoming Staff Development Days - January - Baked Potato; March - Mr. Macs; April - TBD; May - Bagels & Coffee; June - Snack Bar
 - Week of May 6th is also Teacher Appreciation Week
 - Holiday Appreciation/Gift - Discussed options
 - Ms. Wherry requested lab aprons for science class; the current price on Amazon is 25 for \$145.89
 - Sam read communication from Ms. Nelson regarding request for a color printer for the school
- Student Support - no requests at this time

MOTION	To allocate \$250 to staff holiday/appreciation gifts		
MADE BY	Samantha Murch	SECOND	Tom Huot
VOTE	Unanimously approved		

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MOTION	To allocate funds up to \$150 to purchase lab aprons as requested by Ms. Wherry		
MADE BY	Cynthia Whitaker	SECOND	Samantha Murch
VOTE	Unanimously approved		

MOTION	To allocate funds up to \$600 to purchase an Eco-Tank color printer for the school		
MADE BY	Tom Huot	SECOND	Jacqueline Lianos
VOTE	Unanimously approved		

10. Other Business

- The redline of bylaws presented in the October meeting were reviewed for discussion and vote. Two changes from the redline were discussed:
 - 1) the student senate vote mentioned in Article III, Section 1 does not occur in September. Recommended striking that suggested edit.
 - 2) Article III Section 2 had an error not caught in the redline - nominations occur in May and voting occurs in June,

MOTION	To approve the revised bylaws as presented in the October meeting with 2 changes noted in this meeting		
MADE BY	Jacqueline Lianos	SECOND	Tom Huot
VOTE	Unanimously approved		

11. Closure of the meeting

- No meeting in December
- The next meeting of the PTSG will be on 1/9/2024 at 6:30PM in the TFA library

12. Adjournment

- Meeting adjourned at 7:38PM

MOTION	To adjourn the meeting at 7:38PM		
VOTE	Unanimously approved		

Respectfully Submitted by
 Cynthia Whitaker